WILLS AND PROBATE PRACTITIONER – GREAT YARMOUTH OFFICE

We are seeking a dedicated Wills and Probate Practitioner to join our legal team in our Great Yarmouth Office. This position is preferably full time between 9am-5pm (with an hour lunch break between 1pm-2pm).

The successful candidate will be have the ability to carry out the following tasks;

**Duties**

- Drafting, reviewing, and executing wills in accordance with clients' wishes and legal standards
- Managing probate applications and estate administration processes efficiently and accurately
- Advising clients on estate planning options, including trusts and inheritance tax considerations
- Negotiating with beneficiaries, executors, and other stakeholders to resolve disputes amicably
- Providing clear guidance on legal obligations and procedural requirements related to estate matters
- Maintaining accurate case records and ensuring compliance with relevant legislation and firm policies
- Building and maintaining professional relationships with clients, solicitors, and other relevant parties
- Keeping abreast of changes in legislation affecting wills and probate law to ensure advice remains current

Salary is dependent on experience.

Please contact our Senior Partner Samantha Brannigan by email. If you require further details and if you would like to apply, please email a full CV to samanthabrannigan@hkbw.co.uk.